

# CORNICHE SUR MER HOMEOWNERS ASSOCIATION

## LEASING/RENTAL FORM

TO BE SIGNED BY OWNERS AND RETURNED TO

Corniche Sur Mer HOA  
 c/o Keystone  
 16775 Von Karman, Suite 100  
 Irvine, CA 92606

Email: [cornichesurmer@keystonepacific.com](mailto:cornichesurmer@keystonepacific.com)

Please provide a copy of the written lease or rental agreement between the owner and tenant with this form.

<u>Corniche Property Address</u>	<u>Date</u>	<u>Effective Date of Lease/Rental Agreement</u>

Owner's Name		Tenant's Name(s) (as listed on Lease)	
Owner's Signature			
Mailing Address		Mailing Address other than Property Address	
Daytime Phone		Daytime Phone	
Cell Phone		Cell Phone	
Email Address		Email Address	

**Lease/Rental Termination Date:** \_\_\_\_\_

### Additional Residents?

Please list additional residents living with the tenants or attach additional sheets, if needed for each tenant who has signed the lease or rental agreement:

\_\_\_\_\_

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## RULE REGARDING LEASE AND RENTAL AGREEMENTS

The Declaration of Covenants, Conditions and Restrictions (the "CC&Rs") provide:

- All Lots shall be used solely for single-family use;
- No Lot shall be used, directly or indirectly, for any business except as allowed by Section 7.11 of the CC&Rs;
- No lease shall be for a term of less than thirty (30) days (in other words daily, weekend, or weekly rentals, or any other period that is for less than thirty (30) days is prohibited);
- A lease or rental must be in writing; and
- A lease must include the entire Lot (in other words, leasing or rentals of individual rooms is prohibited).

Accordingly, the Board has adopted the following Rule:

All homeowners are to provide a copy of the lease or rental agreement to the Association's managing agent within forty-eight (48) hours before a tenant moves in. This is required for new leases, extensions, modifications, or renewal of an existing lease. We appreciate your cooperation.

### **A COMPLETE LEASE FORM MUST BE SUBMITTED ALONG WITH THE AGREEMENT.**

Enforcement. Violations of this Rule may result in monetary fines and other disciplinary action, as provided for within the Association's Enforcement and Fine Policy and Schedule of Fine Assessments. The homeowner(s) will be responsible for any violations that occur during their tenants stay.

**NOTE:** The lease needs to show tenant contact information and lease terms. Owners are expected to advise their tenants about the rules and regulations of the community to include parking requirements. If your tenant needs parking accommodations such as parking overnight on the street, please contact Jennifer White at [jwhite@keystonepacific.com](mailto:jwhite@keystonepacific.com) or 949.900.1133. The lease document will require identification, vehicle license numbers, and copies of registration, etc.

Revised: May 28, 2020