

CORNICHE SUR MER HOMEOWNERS ASSOCIATION

APPLICATION FOR ON-STREET PARKING PERMIT

Welcome to the Corniche Sur Mer HOA On-Street Parking Program. This program has been established to provide residents with permitted on-street parking within the community.

All applications for an On-Street Parking Permit must be completed in full, signed with a copy of the current vehicle registration for each vehicle at the residence, not just vehicles in need of a permit. All parking spots must be utilized within the garage, for example, two vehicles in a two car garage or three vehicles in a three car garage. Garages shall be utilized for parking authorized vehicles only and shall not be used for storage, living, recreational, business or other purposes (CC&R 7.14). Driveways must be utilized for additional vehicles before an on-street parking permit will be issued.

- 1. Application:** Must be completed in full reflecting a different resident driver for each vehicle.
- 2. Vehicle Registration:** Copy of current vehicle registration for each vehicle parked overnight at the residence reflecting the address on the application. Should the address on the vehicle registration differ from the resident's address, it will be necessary to provide proof that a DMV change of address form has been submitted for the vehicle in question. If the vehicle is new, submit a copy of the sales contract or temporary registration. Approved permitted vehicle without a license plate will be issued a temporary variance (maximum of three months) until they obtain plates. Resident must contact Patrol One immediately upon receipt of the new plate to obtain the overnight parking permit. For company owned vehicles, please see off-site addresses below, for the necessary supporting documents.
- 3. Driver's License:** Copy of current driver license for each resident at the address on the application.
- 4. Tenant:** Copy of lease agreement reflecting community address. It is the owner's responsibility to provide tenants with two garage spaces for parking.

If the vehicle is a company vehicle or is registered to someone other than the person that has custody of the vehicle, the resident must provide a letter from the company or registered owner to show proof that the vehicle in question is under the resident's care, custody and control. On-Street Parking Permits may be issued to only the following authorized vehicles:

- a. Standard passenger vehicle;
- b. Vans designed to accommodate 10 or fewer passengers;
- c. Motorcycles;
- d. Pickup trucks with rating or capacity of 1 ton or less; and
- e. Other vehicles must be authorized by the Board

On-Street Parking Permits will be issued only for vehicles that are the primary source of transportation for the resident and parked overnight at the residence, as per the Association's Parking Rules and Regulations (available at cornichesurmer.com). Inoperable vehicles are not allowed to be parked in the garage, driveway or street.

Failure to obtain an authorized parking permit will result in towing of the vehicle from the community at the vehicle owner's expense.

GARAGE INSPECTIONS are required with all new permit applications. The fee for a Patrol One garage inspection is \$25.00, payable by the resident (cash or check). A garage inspection is not required for the current year renewal parking permits provided that all vehicles are the same as registered in the prior year.

- All vehicles must be present and in their respective places before a garage inspection will be conducted. Residents must park all garaged vehicles in the garage and/or driveway before an on-street parking permit will be considered.
- All vehicles registered to a Corniche Sur Mer address must be present at the garage inspection.
- Any resident stating that their vehicle is oversized **MUST** have a garage inspection.

Process for submitting and obtaining an on-street parking permit:

- 1) **Complete application submission to Management, minus the \$25.00 garage inspection fee.**
 - a. **Corniche Sur Mer HOA**
C/O Keystone Pacific
16775 Von Karman Ave, Suite 100
Irvine, CA 92606
Or via email: cornichesurmer@keystonepacific.com
- 2) **Once a complete submission is received, it will be provided to the Board of Directors for review.**
- 3) **If approved, Management will forward to Patrol One to complete the permit process. The \$25.00 garage inspection fee will need to be mailed to the following:**
 - a. **Patrol One, Attn: Fallon Paquette - Permit Administrator 630 S. Grand Ave., Ste. 101, Santa Ana, CA 92705. Office: (714) 541-0999, Ext. 5008, Fax: (714) 541-0990. Any additional questions or status inquiries, please email Fallon at : fallonpaquette@patrol-one.com**

A citation issued by Patrol One for a violation of the parking program is provided as a courtesy only. Neither the Association nor Patrol One is responsible for any vehicle towed for a violation, regardless of whether or not a citation was issued or received by the vehicle owner.

The Board of Directors thanks you for your patience, understanding and anticipated cooperation with this program. Should you have any question, please contact Management.

Sincerely,
Corniche Sur Mer HOA.

The Board's authority and obligation for enforcement of this procedure is derived from the Covenants, Conditions and Restrictions, specifically, the CC&R's state that "...the Association, through its officers and committees, may establish "parking" and "no parking" areas and establish parking rules as they deem necessary within the Common Property. These rules are in accordance with section 22658.2 of the California Vehicle Code...." To this end, the Board has approved the parking amendments as written above. Permits are renewed annually at the direction of the Board.

CORNICHE SUR MER HOMEOWNERS ASSOCIATION
FOR ON-STREET PARKING PERMIT APPLICATION

This application must be completed in full and returned to Management along with all required documentation. Any missing information on this form or missing documentation will result in denial of the application. Any incorrect information on this application will result in forfeiture of parking privileges. Residents must use all garage spaces and all driveway spaces prior to being issued a permit. Only authorized vehicles may be used to obtain a permit. An authorized vehicle is the principal source of transportation for a resident and parked overnight at the residence.

Homeowner's Name: _____

Tenant's Name (if applicable): _____

Address: _____, Dana Point, CA 92629

Day Phone: (_____) _____ Evening Phone: (_____) _____

Cell Phone: (_____) _____

I attest that (select one and initial):

My residence has a driveway (complete 1, 2 and 3). Initial here: _____

My residence does not have a driveway (complete 1 and 3) Initial here: _____

1) I represent that the two or three, authorized vehicles listed below are parked overnight in my garage:

Driver Name: _____

Make: _____ Model: _____ Color: _____ State/Lic: _____

Driver Name: _____

Make: _____ Model: _____ Color: _____ State/Lic: _____

Driver Name: _____

Make: _____ Model: _____ Color: _____ State/Lic: _____

2) I represent that the two authorized vehicles listed below are parked overnight in my driveway.

Driver Name: _____

Make: _____ Model: _____ Color: _____ State/Lic: _____

Driver Name: _____

Make: _____ Model: _____ Color: _____ State/Lic: _____

3) I am applying for a permit for the following authorized vehicle(s):

Driver Name: _____

Make: _____ Model: _____ Color: _____ State/Lic: _____

Driver Name: _____

Make: _____ Model: _____ Color: _____ State/Lic: _____

The undersigned Owner and/or Tenant hereby attest that the statements made on this application are true and accurate, and agrees to be bound by all of the terms and provisions set forth on this Application and the attached Parking Permit Agreement. The undersigned Owner and/or Tenant further acknowledge that they have read and understand all of the Association's Parking Rules and Regulations and agree to follow them, and that any illegally parked vehicle may be towed as provided by law.

Date: _____ Owner Signature: _____

Date: _____ Tenant Signature: _____

Mail a complete application (minus the \$25.00 garage inspection fee) to:

Corniche Sur Mer HOA, C/O Keystone Pacific, 16775 Von Karman Ave, Suite 100, Irvine, CA 92606

Or via email: cornichesurmer@keystonepacific.com